

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: JUNE 2017- OCTOBER 2017**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**6 July 2017**

**Leader**

Establishing a New Policy & Performance Framework	This report will set out the Administration's ambitions for Cardiff as the nation's capital and establish the Cabinet's key priorities for the coming municipal year- and over the medium term- which will be translated into fully costed organisational priorities;	Green		Cabinet
Appointment of Assistants to Cabinet Members and Cabinet Member Champions	To consider the appointment of Assistants to Cabinet Members (or Cabinet Assistants) and Cabinet Member Champions (or Lead Members) for 2017/18.	Green		Cabinet

**Clean Streets, Recycling & Environment**

Shared Regulatory Services - Review of Joint Working Agreement	That Cabinet approves, and recommends to Council for approval, the proposed changes to the Joint Working Agreement between the partner councils for the provision of Regulatory Services. That the Senior Responsible Officer for the Shared Regulatory Service be authorised to approve administrative changes to the Joint Working Agreement as long as there are no extension of delegations to the Shared Service or additional financial implications.	Green		Cabinet
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**Education, Employment & Skills**

School Organisation Planning: The provision of additional English-medium	At its meeting on 19 January 2017 the Cabinet agreed the publication of an appropriate statutory notice to: <ul style="list-style-type: none"> <li>Increase the capacity of Radyr Primary School to allow the</li> </ul>	Amber	Public consultation ran from 10 October to 21 November	Cabinet
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primary school places at Radyr Primary School.	<p>school to admit up to 60 pupils from September 2017.</p> <p>This report is to advise the Cabinet of any objections received, the Council's response to these objections and recommendations for implementation or otherwise of the proposal.</p>		2016 and included consultation with Members, the local community, staff and Governors of the school affected, other local schools, pupils and other stakeholders.	

### Finance, Modernisation & Performance

Quarter 4 Performance Report	This report presents a summary of the Council's performance for Quarter 4 of the 2016-17 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct and remedial actions considered necessary	Green		Cabinet
Outturn 2016/17	The report will outline the final outturn position of the Council in respect of both the revenue and capital accounts. This will include an analysis of key variances.	Green		Cabinet

### Investment & Development

Maintenance of Council's Non domestic Buildings	To seek Cabinet approval to commission the second generation Building Maintenance Framework for the Council's non-domestic buildings.			Cabinet
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**27 July 2017**

**Children & Families**

Families First Re commissioning	To consider the proposed model for the longer term arrangements for the Families First Programme and the commissioning intentions of the Families First Programme for 2017/18	Amber	Consultation has taken place with existing providers and those with an interest in the programme, young people and families	Cabinet
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**Children & Families & Social Care, Health & Wellbeing**

Director of Social Services Annual Report	The Statutory Director of Social Services is required to produce an annual report to members of the council on the effectiveness of their social care services. This report is fundamentally a requirement on authorities, members as well as officers to tell local citizens and key stakeholders how well they think their arrangements for delivering social care are working	Green		Cabinet
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**Clean Streets, Recycling & Environment**

Cardiff Organic Waste Treatment Change of Contractor Ownership	To consider the ownership of the Cardiff Organic Waste Treatment Contractor	Green		Cabinet
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**Finance, Modernisation & Performance**

Budget Strategy 2018/19 and the Medium Term	To seek Cabinet approval for the budget strategy in respect of 2017/18 and the MTFP which includes consideration of the financial position and savings targets for each directorate. To note the Budget Timetable Framework and forward this to council for approval.	Green		Cabinet
Corporate Risk Register - Year End Review 2016/17	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in December 2016. Senior officers review the document quarterly and the Cabinet once every 6 months.  Corporate Risk owners are at a Director level, and they each input to the review of this document.	Amber		Cabinet
Procurement of the South East Highways Civils Construction Collaborative Framework (SEWHighways2)	The City of Cardiff Council has been using the existing SEWHighways framework as the go-to procurement route for a large proportion of its third party civils construction spend on an annual basis.  As such, The City of Cardiff Council is looking to re-procure the existing collaborative framework arrangement currently let by RCT, which ends on the 31 <sup>st</sup> March 2018. The councils Commissioning and Procurement team with the main stakeholder client City Operations will be seeking authority from cabinet to be delegated to the respective director to deal with all aspects of the procurement relating to the SEWHighways collaborative framework, including setting the tender evaluation criteria to the award of suppliers to the framework.	Green		Cabinet

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### Housing & Communities

Housing Revenue Account (HRA) Business Plan 2017/18	<p>The report is proposing to;</p> <ul style="list-style-type: none"> <li>• encourage more efficient use of housing assets;</li> <li>• increase the transparency of the HRA;</li> <li>• assist authorities in planning their housing management strategy;</li> <li>• put authorities' housing accounts onto a more business-like basis.</li> </ul>	Green		Cabinet
Rent Smart Wales	<p>Rent Smart Wales' role is to ensure that all landlords and agents involved in the management of privately rented property comply with the legislation in order to improve the standards and management of the sector and to better protect the interests of tenants. In ensuring compliance, RSW enforces the law, this includes taking enforcement action where appropriate. The officers involved in RSW enforcement are employed by Cardiff Council as the SLA but also the 22 local authorities. One enforcement policy to capture the approach to be taken by all partners is therefore even more important to ensure a consistent approach.</p>	Amber		Cabinet

### Investment & Development

Bus Interchange	<p>The report will seek approval in principle for a funding package for the delivery of the Cardiff Bus interchange and will seek to delegate authority to conclude negotiations with the developer.</p>	Amber		Cabinet
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September 2017

**Education, Employment & Skills**

<p>Proposed Change of Status of St David's Catholic Sixth Form College - Implications for the Local Authority</p>	<p>St David's Sixth Form Catholic Sixth Form College is considering it's strategic options for the future and more particularly a closer connection with the Council.</p> <p>The report will outline the options considered by St David's and explain the implications, benefits and risks to the Council.</p>	<p>Amber</p>	<p><i>Planned consultation;</i></p> <ul style="list-style-type: none"> <li>• <i>Staff, Trade Unions, Parents, Pupils at St David's Catholic Sixth Form College</i></li> <li>• <i>Other Cardiff Schools and Colleges</i></li> <li>• <i>Welsh Government</i></li> </ul> <p><i>Other neighbouring Local Authorities</i></p>	<p>Cabinet</p>
<p>School Admission Arrangements 2019/20</p>	<p>In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements ) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.</p>	<p>Amber</p>	<p>A range of stakeholders will be consulted as part of the annual</p>	<p>Cabinet</p>



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	<p>The School Admission Arrangements must be determined for implementation in September 2019.</p> <p>Prior to agreeing the aforementioned arrangements the Council is required to conduct annual consultation. On undertaking this process in 2016/17 stakeholders expressed that they wanted further consideration of additional/alternate criteria. As such Cabinet agreed to authorise officers to consider further the Council's school admission arrangements including wider research into alternative options and the impact of each, in advance of consultation on the Council's School Admissions Policy 2019/20.</p> <p>The Cabinet report will set out the outcome of this research and the proposed admission arrangements for 2019/20 following consideration of the outcomes prior to consultation which must take place between 1 September 2017 and 1 March 2018.</p>		admission arrangements consultation.	

### Housing & Communities

Homelessness & Housing Need	<p>To update Cabinet on</p> <ul style="list-style-type: none"> <li>• The level of housing need in the city</li> <li>• The progress in changing the approach to homelessness since the introduction of the new Housing Wales Act</li> </ul> <p>To consider alternative options for meeting housing need.</p>	Amber	Consultation will be undertaken with key partners /stakeholders about the proposals ahead of the report being considered at Cabinet.	Cabinet
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### Social Care, Health and Well-being

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<p>Recommissioning of Gender Specific Services (Including Domestic Abuse)</p>	<p>There are currently a number of different gender specific and domestic abuse services in Cardiff, including domestic violence refuges, supported accommodation, floating support and advocacy services.</p> <p>There is a need to join up and further develop these services to create straightforward access to a range of provision, to meet the need for preventative services, and to provide a clear pathway through support.</p> <p>The report is to update the approach following consultation and agree the new proposed way forward.</p> <p>To note the proposal for a new Regional Domestic Violence Strategy and agree for a future report to be received.</p>	<p>Amber</p>		<p>Cabinet</p>

### Strategic Planning & Transport

<p>First Cardiff Local Development Plan Annual Monitoring Report</p>	<p>The Cardiff Local Development Plan (LDP) was formally adopted by the Council on 28<sup>th</sup> January 2016. As part of the statutory development plan process the Council is required to prepare an Annual Monitoring Report (AMR) and submit it to Welsh Government by 31<sup>st</sup> October 2017. This report will outline the purpose, key findings and conclusions of the first AMR and seek its endorsement for submission to the Welsh Government by 31<sup>st</sup> October 2017.</p>	<p>Amber</p>		<p>Cabinet</p>
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**October 2017**

**Education, Employment & Skills**

<p>21st Century Schools Programme, Band B Investment</p>	<p>The Council submitted its revised 21st Century School Band A Programme of Projects to the Welsh Government in 2014. Band A funding is due to complete in March 2019 with Band B investment to start in April 2019.</p> <p>Officers have undertaken a significant needs analysis and prioritisation process including data and information relating to the demographics across the city, school facilities and their condition along with schools standards data and input from the Stakeholder Reference Group (SRG) and independent consultants with specific elements of expertise relevant to planning this scale and type of investment programme.</p> <p>The SRG is composed of school headteachers from across the nursery, primary and secondary school age range and incorporating representatives from all sectors including English-medium community schools, Welsh-medium community schools and church schools.</p> <p>This submission to the Welsh Government reflects the outcome of the process including those needs which are highlighted as being priorities for development between April 2019 to March 2024 as part of the 21<sup>st</sup> Century Schools Band B investment programme as part of a wider strategy for investment in the Education estate across Cardiff.</p>	<p>Amber</p>	<p>A Stakeholder Reference Group (SRG) has been consulted as part of the needs analysis and prioritisation process.</p> <p>In the event any of the priorities set out in the bid would necessitate significant change and statutory consultation a range of stakeholders would be consulted in line with the SOP code.</p>	<p>Cabinet</p>
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